



The Village Hall
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The meeting was open to the public and the press and recorded in line with Standing Orders.

MINUTES OF MEETING OF EASTCHURCH PARISH COUNCIL

HELD ON TUESDAY 27TH JUNE 2017 IN EASTCHURCH VILLAGE HALL AT 7.00 PM.

MEMBERS: Cllr Kathleen Carter (Chairman), Cllr Mike Brown (Vice-Chairman), Cllr Tina Booth, Cllr Terry Wady, Cllr Andy Booth, Cllr Brian Pullinger and Cllr Ivor Gough.

MEMBERS PRESENT Cllr Kathleen Carter (Chairman), Cllr Tina Booth, Cllr Brian Pullinger, Cllr Terry Wady and Cllr Ivor Gough.

OFFICER PRESENT: Clerk - Fiona Jackson

ALSO PRESENT: PCSO Ben Stevenson

MINUTES - JUNE PARISH COUNCIL MEETING.

- 1) **Apologies for Absence**
Cllr Mike Brown, Cllr Andy Booth and KCC Warden Lynne Bentley.
- 2) **Approval and Adoption of Minutes from the previous meeting**
Cllr Pullinger proposed acceptance of the minutes, seconded by Cllr Gough. ***Acceptance proposal carried.*** The Chairman signed the Minutes.
- 3) **Matters arising from the minutes not covered by other agenda items**
Page 1 Minute 3 – Mr Freeman has replied and agreed to an Enforcement meeting on 18th July at 11am.
Page 4 Minute 12 – The water leak has again been reported to KH&T as have the hedgerows by Norman Road and Swanley Corner. The leak has been repaired again and the hedgerows have had a light trim,
Page 4 Minute 12 – The pothole has been reported. The Wardens have been checking the area for vehicles on the verge. The pothole has been repaired.
Page 4 Minute 12 – The dead tree has been reported and will be replaced in the Autumn.
Page 4 Minute 12 – The vegetation around the plaque has been cleared. The Outworkers will be asked to some further work clearing the area and the plaque will need to be polished.
- 4) **Approval and Adoption of Minutes of Annual Parish Council Meeting**
Cllr Gough had been omitted from the Observance Working Group and Cllr Pullinger from the Bright's Wood Working Group. The minutes were amended to reflect their inclusion. Cllr Pullinger proposed acceptance of the minutes, seconded by Cllr Gough. ***Proposal carried.*** The Chairman signed the Minutes.
- 5) **Matters arising from the minutes not covered by other agenda items**
None.
- 6) **For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regards to items on the agenda under the Council's adopted Code of Conduct.**

Fiona Jackson
Clerk to Eastchurch Parish Council

Members will declare an interest should one arise.

7) **Public Session**

None present

8) **Report from local Police and KCC Warden.**

PCSO Stevenson reported the crimes that had been committed in the parish which included 6 crimes on holiday sites. There had been some instances that there had been suspicious door knockings for scrap metal, this was being monitored but all residents should be aware. If it appears suspicious then please call 101, or 999 if you are being threatened. Dickson's Field was being monitored and there had been no concerns raised.

9) **Decision to continue with distribution of Agenda and Minutes by electronic means**

Schedule 12 of the Local Government Act 1972(1) (meetings and proceedings of local authorities) was amended to allow for the distribution by electronic means. It was agreed by this Council on 28th May 2015, that minutes and agendas would be sent out electronically with hard copies provided at the public meeting. This also applied to Committees of the Council and would need to be agreed again by Committee Members at their next meetings. Hard copies would be sent on request by an individual member of Council or Committee. Councillors agreed that it was a more efficient way to receive the minutes. They agreed that receiving the minutes the week before the public meeting was good. Cllr Tina Booth proposed the continuation of receiving the minutes by electronic means, seconded by Cllr Wady. **Acceptance proposal carried.**

10) **Correspondence**

- a. CPRE – Annual renewal £36.00 Cllr Wady proposed accepting the renewal, seconded by Cllr Gough. **Acceptance proposal carried.**
- b. SBC Parking Consultation. To install yellow lines on High Street from School zigzags to outside No 45. Councillors agreed that this would help to alleviate traffic problems in the village at a pinch point. Cllr Pullinger proposed supporting the consultation, seconded by Cllr Wady. **Acceptance proposal carried.**
- c. AON – Confirmation of insurance Renewal
- d. Local Councils Update – In office.
- e. All Saints PCC – Annual Flower Festival – Request for a donation. Councillors discussed the request in full. Cllr Carter proposed a donation of £100.00 to the PCC, seconded by Cllr Tina Booth. **Acceptance proposal carried.**
- f. SBC – Invitation to Dedication Service for the Mayor and Councillors of Swale Borough Council 13/08/17 at 3.15pm Newnham. The Chairman is unable to attend.
- g. SBC – Report on Examination of Swale Borough Local Plan <http://www.swale.gov.uk/local-plan-for-swale/>
Cllr Gough declared an interest in Agenda item 10h and left the room.
- h. 5th Sheppey Scouts – Request for donation of £107.75 to help with funding shortfall for defibrillator equipment. Cllr Tina Booth proposed a donation of £107.75, seconded by Cllr Carter. **Acceptance proposal carried.**
- i. Request from parent to put up posters for fund raiser. Councillors agreed with the request.
- j. Eastchurch Aviation Museum – Thank you for donation.

11) **Report from Planning Committee.**

a) **Application Reference: 17/501661/FULL**

Proposal: Erection of a new 1.65m high boundary fence between nos. 11 and 13 (retrospective).

Location: 11 Hustling's Drive Eastchurch Sheerness Kent ME12 4JX

Councillors discussed the matter in full. The members agreed that they supported SBC's policy and agreed that the fence is over height from its start at the front (roadside) to the property frontage.

Objection

Planning Notices received

16/505342 - Brook Cottage, First Avenue, ME12 4JN 16– Permission granted.

Planning Observations and Queries from Members

Members have asked for a meeting with SBC Enforcement and suggested three dates. Mr Freeman has replied that Officers would be available to meet on 18/07/17 at 11am in the Parish office.

12) **One Way System Church Road**

A lot of work was done with the informal survey and the Highways Group needs to meet in order to progress the project. Cllr Brown will send through a suggested date for a meeting so that the group can meet and decide what the next steps are to take, finding traffic consultants who specialise in this kind of work and getting quotations from three companies. A discussion took place on the difficulties on the road, particularly in the summer months.

13) **Bee Road Update**

Kent Wildlife Trust were unable to get the proposals through before this meeting but will send them shortly. It was suggested at the last meeting to invite them in for another discussion prior to the public meeting when a decision would be made. The meeting with HLF has taken place and it is believed that the project was successful.

Cllr Carter had asked for more information on the grass cutting schedules for the Parish and also in the costs involved in possibly taking over this from KCC. The cuts have been reduced from 6 cuts to three in some areas and the Parish could then choose to increase this at their own expense. Costings have been received but it appears that the figure of £1600.00 includes all of the areas in the Parish. The hedges are cut once a year, the swathe cuts are three times a year and the visibility cuts six times a year. A discussion took place on the adjacent areas of the parish that had cuts by the same company at different times due to the fact that some areas were KCC and some were SBC. Due to tightening of budgets this was very tightly controlled by square meterage on the maps. The overgrown footpath on Church Road is still under discussion but KHT have agreed to cut it at this time. It is also under the regime for a swathe cut next month. Councillors agreed that Warden Road from the hall to Shurland Dale was also overgrown. The maps need to be gone through in detail so that Councillors can see exactly which areas of the parish are done and when, and also what the difference is between the three verge, vision, and swathe cuts are. It was agreed to ask Robin Hadley for a meeting so that the details can be sorted out. Some parishes are in the process of taking on the cutting and use the existing contractors. They then have the option of increase the cut frequency but have to fund the extra cuts from other sources.

14) **Financial Statement and Authorisation of Payments.**

Parish Council

201039	Sheppey Heritage Trust	Projects	100.00	0.00	£100.00
201040	EBLS	Assets	397.50	79.50	£477.00
201041	F. Jackson	Admin	829.71	0.00	£829.71
201042	K. Carter	Admin	120.00	0.00	£120.00
201043	HMRC	Admin	78.31	0.00	£78.31
201044	CPRE	Admin	36.00	0.00	£36.00
Direct Debit	Nest Pensions	Admin	26.43	0.00	£26.43
Direct Debit	BT Telephone	Admin	86.97	17.39	£104.36

BACS payment notification from HMRC (VAT) £4531.43

Request for transfer from Money Manager to Current Account - £15,000.00

Balance of Accounts as per Cash Book, reconciled with bank statements as of 31st May 2017

EPC Treasurer	£1695.69
EPC Money Master	£31220.28
Solar Community Benefit Fund	£7444.99

Cllr Tina Booth proposed accepting the schedule of payments. seconded by Cllr Wady. ***Acceptance proposal carried.***

15) **Councillor's Reports (only to include items not previously discussed on the Agenda).**

Cllr Tina Booth reported that she was still doing the trim trail checks and all was fine.

Cllr Gough reported that he had been to Bright's Wood and some of the paths were becoming overgrown and needed cutting. It was agreed that the contractors would be asked to do a path cut.

Cllr Wady reported that the potholes in Bramley Way had been repaired but nothing as yet had been done about the footpaths.

Cllr Carter reported that the wildflower area was disappointing. A discussion took place and it was agreed to remove the fencing (ask the allotments if they would have use for it) and to possibly over sow it with fresh seed in the autumn.

The silver birch in the High Street was also not looking good and arrangements have been made for daily watering.

The waste in a resident's garden was in hand and is in the process of being removed.

The website needed to be revisited as there is now a new admin system in place using WordPress.

Cllr Tina Booth said she would organise a day in the office with the Clerk in so that they could start sorting it out.

The Citroen is back outside the church and has been there for a few days.

The Funding Group have the information board and the 2018 Observance on their list. Cllr Carter asked the Councillors to bring forward any other projects and plans that they thought needed attention. Immediate suggestions included the restoration of the plaque on the Village Hall and the centenary of Eastchurch Scouts in 2022.

16) Dates of Next Meetings

Aviation Presentation Evening – Saturday 8th July 2017 at 7.00pm It was agreed to ask for approximate numbers on the Thursday before the event for catering.

EBLS – 9.30am 13th July

SBC Enforcement Meeting – 11.00am 18th July

Garden Judging 5.00pm 18th July (Awards 5th September 2017 TBC)

Council Meeting 25th July 2017 at 7.00pm

17) Closure of Meeting

The Chairman closed the meeting at 8.05pm

Signed.....Chairman

Signed.....Clerk

Dated.....