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The meeting was open to the public and the press and recorded in line with Standing Orders.

**MINUTES OF MEETING OF EASTCHURCH PARISH COUNCIL
HELD ON TUESDAY 12th DECEMBER 2017 IN EASTCHURCH VILLAGE HALL AT 7.00 PM.**

MEMBERS: Cllr Kathleen Carter (Chairman), Cllr Mike Brown (Vice-Chairman), Cllr Tina Booth, Cllr Terry Wady, Cllr Andy Booth, Cllr Brian Pullinger and Cllr Ivor Gough.

MEMBERS PRESENT: Cllr Kathleen Carter (Chairman), Cllr Mike Brown, Cllr Brian Pullinger, Cllr Terry Wady, Cllr Ivor Gough, Cllr Tina Booth, Cllr Andy Booth.

OFFICER PRESENT: Clerk - Fiona Jackson

MINUTES - DECEMBER PARISH COUNCIL MEETING.

1) Apologies for Absence.

None.

2) Approval and Adoption of Minutes from the previous meeting.

Cllr Brown proposed acceptance of the minutes, seconded by Cllr Andy Booth. Acceptance proposal carried. The Chairman signed the Minutes.

3) Matters arising from the minutes not covered by other agenda items.

Page 1 Minute 3 - Swale in Bloom – A meeting has taken place.

Page 1 Minute 3 - The photocopier has been ordered. SBC have confirmed that there is only one grant application per organisation per year.

Page 1 Minute 3 – A meeting with HMP has taken place.

Page 1 Minute 3 – The yellow lines order has been reissued to the contractor.

Page 2 Minute 7a - SBC Local Landscape Designation Review. The Clerk has responded to the consultation.

Page 2 Minute 7a – The Church has been given the details of the Nation's Tribute Bell Ringing event.

4) For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regards to items on the agenda under the Council's adopted Code of Conduct.

Cllr Andy Booth Agenda Item 8a and 8b. Cllr Booth signed the Interests Book.

5) Public Session.

None present

6) Report from Local Police and KCC Warden.

The PCSO was on early shift and unable to attend the parish council meeting. Crime figures since the last meeting:

2 x RTC - 1 x Traffic offence - 2 x Abandoned dog - 2 x Concern for welfare - 2 x Theft - 2 x Assaults - 1 x Sexual assault - 1 x Dangerous dog.

No reports have been received for any nuisance youth related ASB as yet this month and all is good on Dickson's Field when I have been on patrol. We have been receiving reports of door popping in the Sheerness area. None at all have been reported in the Eastchurch area I'd just like to make you aware and remind your residents to not display their Christmas presents near windows. Leave lights on when they are out and after Christmas do not to leave boxes out with the rubbish, to put on display that they have a brand-new goods to steal inside the house etc.

The PCSO wished everyone a Merry Christmas.

No report had been received from the KCC Warden. Councillors discussed the comprehensive report received by Minster PC each month and questioned as to why there was not a similar report for

Fiona Jackson
Clerk to Eastchurch Parish Council

Eastchurch. At the last meeting, the Warden had mentioned only being in Eastchurch once in the previous month. It was agreed to ask questions of the Warden service.

7) Correspondence.

- a. CPRE – Quarterly Magazine
- b. LCU Update
- c. Big Local – Funding applications response – Not successful. Councillors discussed the reasons for the deferred application. The Clerk is to resubmit the application with the queries fully answered.

8) Report from Highways Working Group

Cllr Andy Booth took no part in the discussions or decisions on these agenda items.

The Highways Working Group met on 7th December with Ian Grigor from KH&T to discuss the One-Way proposals for the upper section of Church Road. A very productive meeting had been held with the Highways Officer who had talked the group through the process and what would happen. Payment would be required for the TRO process to begin. The cost of the installation would be dealt with separately, only once the TRO had been granted. There were some small matters that might crop up during the consultation period of the TRO and in order to ensure these were dealt with quickly, it was suggested that the Highways Group be given authority to deal with them. Any decisions regarding finance or the original decision of the Parish Council would be referred back to the next available full Council meeting

a) Agreement on payment of TRO costs

Cllr Tina Booth proposed immediate payment of £3060.00 for the work needed to complete the TRO in order to proceed as quickly as possible, seconded by Cllr Brown. **Acceptance proposal carried.**

b) Agreement on devolvement of decisions regarding TRO document

Cllr Brown proposed that any minor decisions regarding the TRO can be made by the Working Group in order to expedite the process, seconded by Cllr Tina Booth. **Acceptance proposal carried.**

9) Decision on Wayleave payments.

Christmas Lights – Councillors were given details of the estimated electricity cost for the householder, based on current meter readings. Any shortfall would be addressed at the January meeting when a final reading had taken place. Cllr Brown proposed wayleaves of £30.00 for 2017/2018 of £30.00 to cover the costs, seconded by Cllr Andy Booth. **Acceptance proposal carried.**

10) Financial Statement and Authorisation of Payments

201084	T. Wady	Projects	29.35	5.47	£34.82
201085	SLCC	Admin	147.00	0.00	£147.00
201086	Rowson Electrical	Projects	2407.00	0.00	£2407.00
201087	Brambledown	Projects	196.50	39.26	£235.76
201088	EBLS	Assets	397.50	79.50	£477.00
201089	HMRC	Admin	78.31	0.00	£78.31
201090	K. Carter	Admin	120.00	0.00	£120.00
201091	F. Jackson	Admin	829.71	0.00	£829.71
201092	KCC	Projects	3060.00	0.00	£3060.00
201093	Wayleaves	Projects	XX.00	0.00	£XX.00
Direct Debit	Nest Pensions	Admin	26.43	0.00	£26.43
Direct Debit	B. Telecom	Admin	300.10	60.02	£360.12

Balance of Accounts as per Cash Book, reconciled with bank statements as of 30th November 2017

EPC Treasurer	£2591.62
EPC Money Master	£33173.00
Solar Community Benefit Fund	£5325.96

Request for transfer of £15,000.00 from Money Master Account to Current Account

Cllr Tina Booth proposed accepting the schedule of payments. seconded by Cllr Gough. **Acceptance proposal carried.**

11) Councillor's Reports (only to include items not previously discussed on the Agenda).

Cllr Tina Booth reported that she was carrying out the Trim Trail checks and that even in the cold weather the area was being used by families.

Cllr Wady reported that one of the crib trees had come down in the high winds and when he was tying it up again, a family had come to photograph it. They assumed that the school were responsible for the crib. Councillors agreed that a notice needed to be put on the crib stating that it was erected and sponsored by the Parish Council. Cllr Cater thanked Cllr Wady for all his hard work in erecting the crib which had not

been easy in the high winds. A discussion took place on the Christmas Lights installation for 2018 and it was agreed that meetings would need to be held at the end of August at the latest in order to secure any grant funding.

Cllr Gough reported that the damaged tree had been replaced at Church Road, but the other tree that had died in the summer had not. The Scouts had a PA system which could be used by the Parish Council if it was suitable.

Cllr Brown reported that the rumour was that work on the turbine site was due to start in the next couple of months. A careful watch would need to be kept on the proposed site entrance which was not going to be suitable to get the larger turbine lorries down. It was agreed to ascertain if the oak tree at the top of Jenkins Hill had a TPO on it.

Cllr Carter reported that a meeting had taken place with the Swale in Bloom co-ordinator. Details of what would be required were discussed. A working group would need to be set up including some residents and members of local organisations. These could include the school, the garden club, the allotments, and possibly local businesses. The cost would be £55.00 for large village entry. Councillors agreed that they wanted to push ahead with the project and that a group should be formed in the early New Year.

Councillors Carter Gough and Wady were all interested in being part of the group.

Cllr Carter said that a meeting had also taken place with HMP and the Church Warden regarding the Outworkers. It was apparent that clarification was needed on the Outworkers role with litter picking being their main focus. Cllr Andy Booth said he had been taken back by the representation of the Church. The PC had always tried to help the church but since the departure of Mr Padman there was no attendance at Parish Council meetings. The obligation was to keep Eastchurch tidy. Cllr Carter said that Church Road had now been added as a separate route within the litter picking schedule. Litter picks would therefore be kept on site and not down at the prison. The Church Warden had sent through a revised list of duties and this would be incorporated into a new schedule agreed with the prison staff, with the emphasis being kept on litter picking. The issue of weekend cover is being resolved. Cllrs Gough and Brown said that Outworkers would always take the easy option and if they could hide in the church rather than be out litter picking, then they would be. Cllr Andy Booth said that he was also surprised to hear that the Church were using green bins for the vegetation waste and had suggested that they looked in to the cost of brown bins, asking their Ward Councillors for funding if money was an issue. Cllr Gough said that the Outworkers should only have one main group to answer to and that the Church should ask the PC for any additional duties they needed.

Cllr Carter confirmed that each Councillor had a copy of a draft letter to be sent to the Consultant who would no longer be needed to carry out the TRO work. Councillors agreed the contents.

12) Dates of Next Meetings.

Christmas Lights Judging 14th December at 6.00pm

Planning Committee 14th December 2017 10.30am

Council Meeting 28th January 2018 at 7.00pm

13) Closure of Meeting.

The Chairman closed the meeting at 8.25pm

Signed **Chairman**

Signed **Clerk**

Dated