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The meeting was open to the public and the press and recorded in line with Standing Orders.

**MINUTES OF MEETING OF EASTCHURCH PARISH COUNCIL FINANCE COMMITTEE
HELD ON TUESDAY 7TH NOVEMBER 2017 IN EASTCHURCH VILLAGE HALL AT 11.00AM**

MEMBERS: Cllr Kathleen Carter (Chairman), Cllr Mike Brown, Cllr Andy Booth, Cllr Terry Wady, Cllr Ivor Gough.

MEMBERS PRESENT: Cllr Kathleen Carter (Chairman), Cllr Mike Brown, Cllr Ivor Gough, Cllr Terry Wady

OFFICER PRESENT: Clerk - Fiona Jackson

MINUTES – 22ND NOVEMBER FINANCE AND RESOURCES COMMITTEE

- 1) **Apologies for Absence.**
Cllr Andy Booth
- 2) **Approval and Adoption of Minutes from the previous meeting.**
Cllr Gough proposed acceptance of the minutes as a true and correct record, seconded by Cllr Wady. ***Acceptance proposal carried.***
- 3) **Matters arising from those Minutes not covered by other agenda items.**
None.
- 4) **For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regards to items on the agenda under the Council's adopted Code of Conduct.**
- 5) **Public Session**
None present.
- 6) **Correspondence**
NALC – Bulletin on GDPR requirements for 2018
NALC – Notice of External Auditor appointment for next five years – PKF Littlejohn.
- 7) **Financial Update**
Members were given a copy of the budget versus actuals document along with a breakdown in "productivity" for the Council. This exceeded the costs of the Parish Council with more funds being spent within the parish than on running costs. Members were given an update on funding applications received and under way.
Cllr Mike Brown asked for it to be minuted that the Committee would like to thank the Clerk for her fund-raising efforts and for ensuring that the Parish Council was kept on a sound financial footing.
- 8) **Clerks Review**
The Clerk left the room during the review and Cllr Mike Brown took notes. Cllr Brown proposed to recommend complying with the established benchmark salary rates as previously adopted by the Council in 2012. ***Acceptance proposal carried.***
- 9) **Queries and Observations from Members**
New screws and fixings would be required for the crib.

Ms Fiona Jackson

Clerk to Eastchurch Parish Council

03 March 2018

The insurance would need to be looked at in detail in early 2018.

10) Recommendations to next Full Council Meeting.

To comply with the established benchmark salary rates as previously adopted by the Council in 2012.

11) Date of next meeting.

As required.

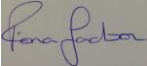
12) Closure of meeting.

The Chairman closed the meeting at 10.54am

Signed Chairman

Signed Clerk

Dated



Ms Fiona Jackson
Clerk to Eastchurch Parish Council

03 March 2018