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Notice is hereby given that you are summoned to attend the next meeting of Eastchurch Parish Council on 3rd October 2018 in Eastchurch Village Hall at 10.30am.

Matters raised in Public Session will be formally referred to a Committee/Working Group, or to be placed on the agenda of the next meeting, or to be responded to by the Clerk, or noted, so that there is no prior discussion at the meeting on a matter for which there has been no prior notice on the agenda.

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's data retention policy.

Therefore by entering the Meeting and/or speaking at Committees you are consenting to being recorded and to the possible use of those sound records for training purposes

The meeting will be open to the public and the press unless the Council directs otherwise.

AGENDA – FINANCE AND RESOURCES COMMITTEE

Members: Cllr Kathleen Carter (Chairman), Cllr Mike Brown, Cllr Terry Wady, Cllr Tina Booth and Cllr Ivor Gough.

- 1) **Apologies for Absence.**
- 2) **Approval and Adoption of Minutes from the previous meeting.**
- 3) **Matters arising from those Minutes not covered by other agenda items.**
- 4) **For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regards to items on the agenda under the Council's adopted Code of Conduct.**

Note:

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. *The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.*

b) Disclosable Non- Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. *The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.*

c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the room while that item is considered.

- 5) **Public Session**
- 6) **Correspondence**
- 7) **Clerk's Contract - Review of Model Contract**
- 8) **BvA**
- 9) **Budget Planning**
- 10) **Queries and Observations from Members**
- 11) **Recommendations to next Full Council Meeting.**
- 12) **Date of next meeting.**
- 13) **Closure of meeting.**

Ms Fiona Jackson

Clerk to Eastchurch Parish Council

27 September 2018