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The meeting was open to the public and the press and recorded in line with Standing Orders.

MEMBERS: Cllr Kathleen Carter (Chairman), Cllr Mike Brown, Cllr Tina Booth, Cllr Terry Wady, Cllr Ivor Gough.

MEMBERS PRESENT: Cllr Kathleen Carter (Chairman), Cllr Ivor Gough, Cllr Mike Brown, Cllr Wady and Cllr Booth.

OFFICER PRESENT: Clerk - Fiona Jackson

3rd OCTOBER MINUTES – FINANCE AND RESOURCES COMMITTEE

Members: Cllr Kathleen Carter (Chairman), Cllr Mike Brown, Cllr Terry Wady, Cllr Tina Booth and Cllr Ivor Gough.

1) **Apologies for Absence.**

None.

2) **Approval and Adoption of Minutes from the previous meeting.**

Cllr Brown proposed acceptance of the minutes as a true and correct record, seconded by Cllr Wady.

Acceptance proposal carried.

3) **Matters arising from those Minutes not covered by other agenda items.**

None.

4) **For Members to make or receive declarations of Disclosable Pecuniary or Non-Pecuniary Interests in regards to items on the agenda under the Council's adopted Code of Conduct.**

None.

5) **Public Session**

None present.

6) **Correspondence.**

None.

7) **Clerk's Contract - Review of Model Contract**

Councillors all had a copy of the NALC Model Contract and the existing Clerk's contract. The model contract was gone through in detail and alterations made to tailor it to the requirements of the Parish Council. This would be put through to the next Parish Council meeting. The Clerk's Review would be on the next Finance Agenda.

8) **BvA**

Councillors were all given a copy of the current Budget versus Actuals figures and a forecast of spending to the end of the financial year. These figures were explained and discussed in full.

9) **Budget Planning**

Councillors discussed project proposals and the expected expenses under each of the breakdown headings in the budget. These figures would be put together for the next Finance meeting.

10) **Queries and Observations from Members**

The Clerk was thanked for her work in preparing the figures.

Ms Fiona Jackson

Clerk to Eastchurch Parish Council

25 October 2018

11) Recommendations to next Full Council Meeting.

That the Council approve the revised contract for the Clerk.

12) Date of next meeting.

10.00am Wednesday 7th November.

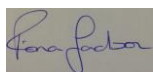
13) Closure of meeting.

The Chairman closed the meeting at 11.55am

Signed Chairman

Signed Clerk

Dated



Ms Fiona Jackson

Clerk to Eastchurch Parish Council

25 October 2018